

STAFF PSYCHIATRIST, CORRECTIONAL AND REHABILITATIVE SERVICES (Safety)



Department of Corrections & Rehabilitation

OPEN – STATEWIDE

SF38-9758 6CECU

AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

EXAMINATION TYPE This is an open examination. Applications for this examination will not be accepted on a promotional basis. Career credits will not be granted.

LOCATION This examination is administered by the State Personnel Board utilizing the Internet.

WHO SHOULD APPLY Applicants who meet the minimum qualifications as stated below may apply and take this examination at any time. Once you have taken the Training and Experience Evaluation examination, you may not retest for six (6) months.

HOW TO APPLY The Application and the Training and Experience Evaluation will be available on a continuous basis on the Internet. Applicants will respond to questions regarding their ability to meet minimum qualifications, provide their contact information, and take the Training and Experience Evaluation on the Internet.

DO NOT SUBMIT A STATE APPLICATION FORM. THE APPLICATION FORM FOR THE STAFF PSYCHIATRIST, CORRECTIONAL AND REHABILITATIVE SERVICES (Safety) IS CONTAINED IN THE INTERNET PROCESS.

If you do not have Internet access, there are public access Internet terminals in over 150 California public libraries. Contact your local library for information as to where the nearest Internet terminal is located and the policies related to usage. **DO NOT** contact the State Personnel Board or the Department of Corrections and Rehabilitation for this information. The State Personnel Board and the Department of Corrections and Rehabilitation do not maintain an up-to-date list of library locations. The State Personnel Board Service Center, located at 801 Capitol Mall, Sacramento, CA, does have Internet terminals that are available for public use at no cost. For more information, contact the Service Center at (916) 653-1705.

If you are not familiar with the Internet, you may have a friend or family member assist you. You may apply and take the examination on the Internet by connecting to the following on line instructions:

http://www.spb.ca.gov/employment/exam_start.htm

Please note that the Internet system will be unavailable on Tuesday's between 7:00 a.m. and 1:00 p.m., Pacific Standard time, for processing and maintenance. **DO NOT** begin the

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**HOW TO APPLY,
CONTINUED**

application process on the Internet during this time as your record will **NOT** be processed. It takes approximately one hour to complete the Application, and the Training and Experience Evaluation, on the Internet. If you begin the examination before 7:00 a.m., be sure to allow sufficient time to complete the process.

**SPECIAL TESTING
ARRANGEMENTS**

If you have a disability and need special testing arrangements, call the State Personnel Board's Examination and Selection Services Section at (916) 653-1502, Telecommunications Device for the Deaf (TTY) (916) 654-6336, or via California Relay (Telephone) Service for the deaf or hearing impaired: from TTY phones: 1-(800) 735-2929, for voice phones: 1-(800) 735-2922.

SALARY

As of July 1, 2006

Range A: \$9,834.00 - \$11,953.00 Per Month

Range B: \$10,119.00 - \$12,299.00 Per Month

Alternate Range Criteria

Range A: This range shall apply to any incumbent of a position who do not meet the criteria for payment in Range B.

Range B: This range shall apply to incumbents who possess a valid certificate in psychiatry issued by the American Board of Psychiatry and Neurology or the American Osteopathic Board of Neurology and Psychiatry.

Additionally R & R Bonuses are offered at various locations throughout the State as indicated below:

- \$2,200 per pay period (All CDCR locations (both adult and juvenile facilities) except Headquarters and Pelican Bay State Prison.
- \$3,450 per pay period at Pelican Bay State Prison
- \$2400 annually following 12 consecutive qualifying pay periods at California Medical Facility
- \$800 per pay period at North Kern State Prison, Kern Valley State Prison, Corcoran State Prison, Substance Abuse Treatment Facility-Corcoran, High Desert State Prison, California Correctional Center, Central California Women's Facility, Salinas Valley State Prison, Valley State Prison for Women, and Correctional Training Facility
- \$2,400 annually following 12 consecutive pay periods at Avenal State Prison, Chuckawalla Valley State Prison, Ironwood State Prison, Calipatria State Prison and Centinela State Prison

BENEFITS

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- Deferred Compensation Plans (Savings pool, 401k and 457 plans)
 - \$100 Monthly Bilingual Differential Pay
 - 75% Reimbursement of Van Pool, \$65 maximum per month (\$100 primary driver)
 - 75% Reimbursement of Public Transit Passes, \$65 maximum per month
 - Flexible work hours (management discretion)
 - Pre-tax parking (where applicable)
 - Fourteen (14) paid holidays
 - Generous paid vacation/sick leave or annual leave
 - Jury duty/military/bereavement leave
 - Health, Dental, and Vision Care Plans (Rural Health Care Equity Program for areas without HMOs)
 - Pre-retirement death benefit
 - Dependent Care Program
 - Long Term Insurance (CalPERS)
 - Home Loan Program (CalPERS)
 - Safety Retirement (CalPERS) (Exempt from paying into the Federal Social Security System).
 - Legal Services
 - Employee Assistance Program
 - Work and Family Advisory Committee

**BENEFITS,
CONTINUED**

- Call Back Assignment – An employee required to return to the institutions shall receive hour for hour credit in Compensated Time Off with four hours credit guaranteed per call.
- Medical License renewal fee reimbursement (Actual Cost)
- \$700 Allowance for Continuing Medical Education.

**POSITION
DESCRIPTION**

Under general direction, in a State correctional facility or outpatient clinic in the Department of Corrections and Rehabilitation, or where Department of Mental Health is used as a contractor to provide diagnostic and treatment services, to perform responsible psychiatric work or, in a review, evaluation, or consultative capacity; to maintain order and supervise the conduct of inmates or youthful offenders; to protect and maintain the safety of persons and property; and to do other related work.

Positions exist at various locations throughout the state with the Department of Corrections and Rehabilitation.

**REQUIREMENTS FOR
ADMITTANCE TO
EXAMINATION**

NOTE: All applicants must meet the education and/or experience requirements as stated on this examination announcement.

**MINIMUM
QUALIFICATIONS**

Possession of the legal requirements for the practice of medicine in California as determined by the Medical Board of California or the California Board of Osteopathic Examiners. (Applicants who are in the process of securing approval of their qualifications by the Medical Board of California or the Board of Osteopathic Examiners will be admitted to the examination, but the Board to which application is made must determine that all legal requirements have been met before candidates will be eligible for appointment.) and

Satisfactorily completed specialized training requirements in psychiatry in programs that are either accredited by the Accreditation Council for Graduate Medical Education (ACGME) or certified by the Royal College of Physicians and Surgeons of Canada and by meeting one of the following residency training:

Either I

Completion of a four-year residency program in psychiatry accredited by the American College of Graduate Medical Education (ACGME).

Or II

Completion of a broad-based clinical year of ACGME-accredited training program in internal medicine, family medicine, or pediatrics; or an ACGME-accredited transitional year program that included a minimum of four months of primary care; or an ACGME-accredited residency in a clinical specialty requiring comprehensive and continuous patient care. and

Three years of postgraduate, specialized residency training in an ACGME-accredited psychiatry program.

Applicants must show their medical license number and expiration date on the on-line supplemental application.

The examination will consist of a Training and Experience evaluation weighted 100%. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained.

**TRAINING AND
EXPERIENCE
EVALUATION**

TRAINING AND EXPERIENCE EVALUATION - WEIGHTED 100%

Knowledge of:

1. Principles and methods of psychiatry, general medicine, and surgery and skill in their application
2. Current developments in the field of psychiatry
3. Mental health care organization and procedures
4. Principles and application of psychiatric social work, clinical psychology, physical therapy, various rehabilitation therapies, and other ancillary medical services

**TRAINING AND
EXPERIENCE
EVALUATION,
CONTINUED**

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5. Principles and techniques of psychiatric research
 6. Principles and practices of effective supervision and directing health care providers.

Ability to:

1. Direct the work of others
2. Instruct in the principles and practices of psychiatry
3. Interpret laboratory analyses and x-rays
4. Prepare and supervise the preparation of case histories and the keeping of health care records
5. Analyze situations accurately and take effective action
6. Maintain effective working relationships with health care professionals and others
7. Communicate effectively.

Special Personal Characteristics: Empathetic understanding of patients of a State correctional facility and of the problems of the mentally ill, delinquency and adult criminality; demonstrated leadership ability; willingness to work in a State correctional facility; emotional stability; alertness; keenness of observation; tact; and patience.

Special Physical Characteristics: Persons appointed to this position must be reasonably expected to have and maintain sufficient strength, agility and endurance to perform during stressful (physical, mental and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or that of inmates or youthful offenders.

Assignments may include sole responsibility for the supervision of inmates/youthful offenders and/or the protection of personal and real property.

**VETERAN'S
PREFERENCE**

Veteran's Preference credits will be added to the final score of all competitors who are successful in this examination and who qualify for, and have requested, these points through the State Personnel Board. Due to changes in the law, effective January 1, 1996, VETERANS WHO HAVE ACHIEVED PERMANENT CIVIL SERVICE STATUS ARE NOT ELIGIBLE TO RECEIVE VETERAN'S PREFERENCE CREDITS.

**ELIGIBLE LIST
INFORMATION**

An open merged eligible list will be established for the California Department of Corrections & Rehabilitation. The names of successful competitors will be merged onto the eligible list in order of final scores regardless of test date. Eligibility expires 12 months after it is established. Competitors must then retest to reestablish eligibility. Competitors may retest after six (6) months.

QUESTIONS?

If you have any questions concerning this announcement, please contact:

State Personnel Board

801 Capitol Mall

P.O. Box 944201, Sacramento, CA 94244-2010

(916) 653-1502, TTY (916) 654-6336

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice)

TTY is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

GENERAL INFORMATION

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The State Personnel Board reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) open eligible list.

When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate eligible list in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

Veterans Preference: California law limits the granting of veterans' preference points in open entrance examinations and open non-promotional examinations. Credits in open entrance examinations are granted as follows: 10 points for veterans, widows, or widowers of veterans, and spouses of 100 percent disabled veterans; and 15 points for disabled veterans. Credits in open non-promotional examinations are granted as follows: Five points for veterans; and 10 points for disabled veterans. Directions for applying for veterans' preference are on the Veterans' Preference Application which is available from the State Personnel Board office, written test proctors, and the Department of Veterans Affairs, P.O. Box 1559, Sacramento, CA 95807.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Veterans Preference: California law limits the granting of veterans' preference points in open entrance examinations and open non-promotional examinations. Credits in open entrance examinations are granted as follows: 10 points for veterans, widows, or widowers of veterans, and spouses of 100 percent disabled veterans; and 15 points for disabled veterans. Credits in open non-promotional examinations are granted as follows: Five points for veterans; and 10 points for disabled veterans. Directions for applying for veterans' preference are on the Veterans' Preference Application which is available from the State Personnel Board office, written test proctors, and the Department of Veterans Affairs, P.O. Box 1559, Sacramento, CA 95807.

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